

## **MEDICATION REFILL POLICY**

We ask that our patients make arrangements to obtain prescriptions or prescription refills prior to the weekend. Please call Monday-Wednesday 8:00am-5:00pm and Thursday-Friday 8:00am-11:00am to request refills.

Please call or request your prescription refill(s) at least 48 hours prior to your last dose. This will assure a prompt response to your request. Our clinical staff needs sufficient time to review your medication history in order to process your medication request. Keep in mind that some medications require a written prescription and cannot be called into a pharmacy and these instances require additional time for the physician to review the request and sign the script. Pick up must be BEFORE 5:00pm each day.

If you are in need of refill please call your pharmacy first to see if you have any refills available. If you do not have any refills remaining the pharmacy will send a fax request to us or call on your behalf to request the refill(s).

*Please use only ONE pharmacy for your medication request(s). Please name that pharmacy here and its location and phone number:*

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You will be requested to give an updated list of your current medications to include all prescribed medications, any supplements/vitamins and any over-the-counter medications at each appointment to ensure your overall safety and care.

You are responsible for the safe-keeping of your medication.

I acknowledge that I have read, understand, and have been given a copy of **Cartersville Medical Group** policy on prescription medications.

X \_\_\_\_\_ Date \_\_\_\_\_